

## **Information on data protection according to UE Directive 2016/679 GDPR**

As the General Data Protection Regulation GDPR is entering into force on May 25<sup>th</sup> 2018, we like to provide the most important details about the way Kendeil will process data.

### **Purpose of processing the personal data:**

To ensure contractual execution under GDPR Article 6 point-b (“necessary for contractual performance”), we store the following personal data which you have disclosed to us: name, contact details, details of goods and services, financial and insurance details.

The personal data provided are necessary to perform the contract or to implement precontractual measures.

### **Recipients of the personal data:**

Within Kendeil srl the only units and the only staff who receive sensitive data are those who require them for the performance of contractual, legal and supervisory duties and for the safeguarding of legitimate interests.

Upon receiving instruction, data are transmitted to banks, insurance companies, suppliers, public authorities and on specific occasions, to solicitors and courts of law.

In addition, we also send your data to processors who have been instructed by us in cases where they require data for the suitable performance of orders according to the purpose.

The processors we use are placed under contractual obligations to process your data only to the extent that this is required for the performance of the work and to treat your data confidentially.

### **Retention period of your personal data:**

If we do not receive a purchase order, stored personal data are processed by us for no longer than one year, so that we can identify any conflicts of interests that might occur with future purchase orders.

Your personal data will be stored for the duration of our entire business relationship, since the initial state through implementation to termination of the contract, also beyond that time, as required under statutory retention and documentation duties.

### **Your rights:**

You have a right of access as well as a right to rectification, erasure, restriction, data portability, revocation and objection. If you believe that the processing of your personal data has not been proceeding as specified in the GDPR, then Article 14 point-d gives you the right to complain to the competent supervisory national Authority.

The controller with responsibility for legally compliant data processing under GDPR Article 4 is Kendeil srl Administration office, Italy.